

# SPRINGMAID BEACH RESORT

## 24th ANNUAL WINTER ARTS & CRAFT SHOW

December 3rd, 4th, & 5th, 2010

**Vendor Application**

Name \_\_\_\_\_ Business Name \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Telephone \_\_\_\_\_ Email Address \_\_\_\_\_  
 Tax # \_\_\_\_\_ Food Vendor Drivers License Required State & Number \_\_\_\_\_  
 Items Offered \_\_\_\_\_  
 Booth Request \_\_\_\_\_

**Booth Location (please check all that apply)**

**Payment in Full required to hold Booth**

Conference Center Ground Floor

Corner Booth (8'x10') \$205.00 \_\_\_\_\_  
 Middle Booth (8'x10') \$195.00 \_\_\_\_\_  
 Side Room (12'x12') \$185.00 \_\_\_\_\_

Conference Center First Floor

Corner Booth (10'x10') \$195.00 \_\_\_\_\_  
 Middle Booth (10'x10') \$185.00 \_\_\_\_\_  
 Xtra Lg Booth (20'x8') \$205.00 \_\_\_\_\_

Conference Center Second Floor

Corner Booth (10'x10') \$180.00 \_\_\_\_\_  
 Middle Booth (10'x10') \$170.00 \_\_\_\_\_  
 Xtra Lg Booth (20'x8') \$190.00 \_\_\_\_\_

Conference Center Third Floor

Corner Booth (10'x10') \$170.00 \_\_\_\_\_  
 Middle Booth (10'x10') \$160.00 \_\_\_\_\_  
 Xtra Lg Booth (20'x8') \$180.00 \_\_\_\_\_

Live Oaks Courtyard - Outdoor Booth (12'x12') MUST HAVE TENT \$160.00 \_\_\_\_\_

Additional Items (All Areas)

Electrial Access (120V Only) \$30.00 \_\_\_\_\_  
 Additional 6 Foot Table \$20.00 \_\_\_\_\_

\*\*Food Venders that require more that 120V will be charged accordingly.\*\*

**Total Amount**

Request for Lodging-All rooms are \$45.00 per night plus tax and service charge (\$52.20 per night). One night deposit required at time of booking. 6:00 pm check-out will be permitted on Sunday if hotel is not full. Hotel reserves the right to revoke this offer in the event of sell out conditions.

Circle Preferences      Live Oaks (adjacent to Conference Center)      Palmetto      Nonsmoking      Smoking

Arrive \_\_\_\_\_ Depart \_\_\_\_\_ Number of Nights \_\_\_\_\_ X \$52.20 per night = \_\_\_\_\_

Number of Adults \_\_\_\_\_ **Total Amount to Put Room on Hold (at least \$52.20 per room)**

**Payment Method**

Cash \_\_\_\_\_ Check \_\_\_\_\_ Money Order \_\_\_\_\_

Credit Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Make checks payable to: Springmaid Beach Resort

**Total Amount to be Paid**

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**INTERNAL USE ONLY**

Paid (Cash, CC, Check) \_\_\_\_\_ Check # \_\_\_\_\_ Amount \_\_\_\_\_

Booth # \_\_\_\_\_ Room Resv # \_\_\_\_\_

Notes \_\_\_\_\_

**RULES AND REGULATIONS  
FOR SPRINGMAID BEACH RESORT  
24th ANNUAL WINTER ARTS & CRAFT SHOW**

1. Items must be handmade or approved by show coordinator. While Springmaid Beach Resort makes every effort to limit similar and commercial items, some items may be accepted. Show Coordinator is not responsible for vendors carrying similar items. You will need to submit photos or samples of your product.
  2. Springmaid Beach Resort reserves the right to prohibit the sale or display of any and all items deemed, at its sole discretion, to be inconsistent with its family atmosphere. This includes, but is not limited to, items with profanity, obscenity, or culturally insensitive slogans or markings.
  3. All booths must be set-up by 9:00 AM on Friday, December 3, 2010. Once set up, all booths must remain set up until the end of the show at 4:00 PM on Sunday, December 5, 2010. Any vendor breaking down prior to the end of the show will not be invited back.
  4. Set up days and times will be;

Indoor	Wednesday, December 1, 2010	9 am - 8 pm
	Thursday, December 2, 2010	8 am - 10 pm
Outdoor	Thursday, December 2, 2010	8 am - 6 pm
  5. Show hours are:

Friday	9:00 AM - 6:00 PM
Saturday	9:00 AM - 5:00 PM
Sunday	9:00 AM - 4:00 PM
- Springmaid Beach will provide extra security during the show, however Springmaid Beach does not accept responsibility for any damaged or stolen items. We recommend outdoor vendors cover as much merchandise as possible.
6. Space locations are requested, not guaranteed. Show coordinator makes every effort to grant your request, however some are not always possible.
  7. It is the responsibility of the vendor to load/unload all items. Springmaid Beach Resort does not supply any carts or personnel for unloading of items. After unloading, vehicles must be moved to assigned parking areas designated by Springmaid Beach staff. There is no parking located directly adjacent to the show area. Please be prepared to not have your vehicle located close to your show booth.
  8. No vehicles are permitted on the Live Oak lawn areas. Be prepared to unload manually from designated parking areas.
  9. Vendors are limited to 120 Volt normal use electric hookup. Additional requirements must be pre-approved by show coordinator. No electric space heaters are permitted. Anyone found with additional items on the circuit will be disconnected or charged additional fees.
  10. Elevator measurements are 6.5W X 4D X 6.5H. Entrance doors are 3.5 X 6.5 H. If you are unable to fit your items into elevators to reach the upper floors, you will be required to manually carry your items up the stairwell.
  11. No part of display may extend into walkways, aisles, or other booths.
  12. Vendor may not move from assigned location without permission from show coordinator.
  13. No last minute electrical connections or table rentals.
  14. Vendors are responsible for collecting and reporting SC Sales Tax.
  15. Leroy Springs and Co., Inc., is not responsible for losses, injuries, or damages.
  16. Cancellations received prior to November 1, 2010 will result in a full refund less \$50.00 processing fee. Cancellations received on or after November 1, 2010, will result in forfeiture of deposit. No refunds for early departures. This policy applies to both room reservations and booth reservations.

Please Sign: I, \_\_\_\_\_, understand the rules and regulations of the Springmaid Beach Craft Show, and that Leroy Springs and Co, Inc., is not responsible for loss, damage or theft of merchandise occurring prior, during, or after the show.